



## **NOTICE OF MEETING**

A meeting of the Panhandle Workforce Development Board will be held at 12:30 p.m. on Wednesday, September 22, 2021. Due to the COVID-19 crisis, this meeting will be held in hybrid format with videoconference available pursuant to Texas Government Code Section 551.127.

Under the hybrid format, Board members and individuals from the public may access the meeting in person at 3120 Eddy Street, Amarillo, Potter County, Texas. Lunch will be served to Board members at 12:00 p.m.

Board members and individuals of the public interested in attending this meeting by videoconference may do so by logging onto:

<https://us02web.zoom.us/j/87444276862?pwd=T0xobTdnVUZpRzVweFJqYWlIVWFiQT09>

(Meeting ID: 874 4427 6862 - Passcode: 180568);

Or may participate by phone (346) 248-7799 (Meeting ID: 874 4427 6862 - Passcode: 180568).

A copy of the full agenda packet for this meeting can be found on the PRPC's website at <http://www.theprpc.org>

The PWDB shall provide an opportunity for oral comments from the public during the meeting. Each person wishing to make a public comment shall be limited to three (3) minutes and limited to speaking once per comment period. Comments shall be directed to the Board as a whole. Individual Board members will not respond to questions. In the event that a group of persons supporting/opposing the same position desires to be heard, in the interest of time, a spokesperson shall be designated to express the group's position.

## **AGENDA**

- 1. CALL TO ORDER**
- 2. INITIAL PUBLIC COMMENT PERIOD**
- 3. MINUTES**

Members will be asked to consider approval of the minutes from the Board's meeting held on July 21, 2021.

Also attached, for informational purposes, are minutes of the July 29, 2021 and the August 26, 2021 meetings of the Panhandle Workforce Development Consortium's Governing Body. Please note that the group concurred with the actions of the Board.

The Panhandle Workforce Development Board's Executive Committee has not met since the Board's last meeting in July.

**4. APPOINTMENT OF CYBERSECURITY COUNCIL**

Members will be asked to consider volunteer(s) with experience and expertise in forming a new Cybersecurity Council as per TWC's requirement to develop a Cybersecurity Plan for the Panhandle.

**5. PROGRAM PRESENTATION – AMARILLO COLLEGE BASIC FIREFIGHTER CERTIFICATE**

Members will be presented with an overview of Basic Firefighter Certificate Program from Amarillo College by Mr. Eric Wallace, Director of Criminal Justice Programs. No action by the Board is required.

**6. POLICY UPDATES**

Members will be asked to consider proposed updates to current local policy for:

- a) In-Demand Industries, In-Demand Occupations, and Target Occupations-Update;
- b) Child Care Services, Section 3.1 Child Care Services-Update; and
- c) Child Care Services, Section 3.2 Preventing, Detecting, Reporting Suspected Fraud

**7. REPORTS ON GRANTS**

A review of reports on the Panhandle's grants for October 1, 2020 – August 31, 2021 will be presented. No action by the Board is required.

**8. LOCAL MONITORING REPORT**

Members will be provided with an update on monitoring activities. No action by the Board is required.

**9. PANHANDLE WORKFORCE DEVELOPMENT BOARD'S CONTRACT FOR SERVICE DELIVERY**

Members will be asked to consider recommending the execution of a Contract for the Service Delivery of Workforce Development and Child Care services in the Panhandle Workforce Development Area (PWDA), for the period of October 1, 2021 to September 30, 2025, with annual renewals contingent upon acceptable performance.

**10. CONTRACTOR'S REPORT ON WORKFORCE ACTIVITIES**

Huxford Group, LLC President and WSP Director, Mr. Trent Morris, will discuss recent and upcoming regional workforce activities. No action by the Board is required.

**11. DIRECTOR'S REPORT ON WORKFORCE ACTIVITIES**

Workforce Development Director, Mr. Marin Rivas, will discuss recent and upcoming regional workforce activities, including the following informational items:

- A \$2.5 million U.S. Department of Commerce's Economic Development Administration (EDA) investment for PRPC and Workforce Development;
- High Demand Job Training (HDJT) grant update;
- TWC 24<sup>th</sup> Annual Statewide Conference scheduled for November 17-19, 2021 in Houston, Texas; and
- Texas Panhandle Workforce Employment Data for July 2021.

No action by the Board is required.

**12. CURRENT MEMBERSHIP LIST**

**13. FINAL PUBLIC COMMENT PERIOD**

**14. ADJOURN**

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 15<sup>th</sup> day of September, 2021, at 415 Southwest Eighth Avenue, Amarillo, Texas, at 12:00 p.m.



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Leslie Hardin

AN EQUAL OPPORTUNITY EMPLOYER / PROGRAM  
Auxiliary aids and services are available upon request to individuals with disabilities  
Relay Texas: 711