

Huxford Group LLC Employment Application

Huxford Group LLC is an equal opportunity employer/programs and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state or federal laws. Auxiliary aids and services are available upon request for persons with disabilities.

Job Position

Date of Application:	Date Available to Start:
Position(s) Applied For:	
Desired Salary Amount:	
How Did You Hear About Us?	

Applicant Information

Full Legal Name <i>(First, Middle & Last)</i> :	
Preferred Name for Company Use:	
Current Address <i>(Street, City, State & Zip)</i> :	
Phone Number:	Best Contact Time:
Email Address:	

General Information

Please answer yes or no to the following questions

Are you legally eligible to work in the United States:
Have you ever applied to Huxford Group before? If yes, when?
Have you ever been employed by Huxford Group? If yes, when?
Is there anyone related to you that is employed by Huxford Group? If yes, please list name and relationship
Do you have a valid Texas Driver's License? (for driving positions only)
Have you ever been fired or asked to resign from a job? If yes, please explain

Education / Training

Name of School	Type of Education <small>(High School, College Undergraduate, College Graduate, Vocational, Licenses, Certification)</small>	If Degree Received, <small>List Completion Year & Type of Degree Earned</small>	If No Degree Received, <small>List Number of Credit Hours Earned</small>

Employment History

Company Name	Job Title	Start Date	End Date	Starting Salary	Ending Salary
Reason for Leaving:					

Company Name	Job Title	Start Date	End Date	Starting Salary	Ending Salary
Reason for Leaving:					

Company Name	Job Title	Start Date	End Date	Starting Salary	Ending Salary
Reason for Leaving:					

Additional Information

Please provide any other information that you feel will help us in considering your application for employment	
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APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION *PLEASE READ CAREFULLY BEFORE SIGNING*

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Huxford Group, such employment with Huxford Group is at will, for no specified duration and may be terminated by either Huxford Group or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of Huxford Group or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of Huxford Group except the President has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the President of Huxford Group.

In consideration for employment with Huxford Group, if employed, I agree to conform to the rules, regulations, policies and procedures of Huxford Group at all times and understand that such obedience is a condition of employment.

I understand that if offered a position with Huxford Group, I may be required to submit to a pre-employment medical examination, drug screening and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Huxford Group and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing

understand that this application is considered current for three months. If I wish to be considered for employment after this period I must fill out and submit a new application.

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Signature

Date

HUXFORD GROUP IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER. ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, DISABILITY, VETERAN STATUS OR ANY OTHER STATUS PROTECTED BY LAW.